



NLPH Privacy Policy

Last Updated 15-05-18

Introduction

This policy refers to personal data , which is any information regarding a living person that is not already of public record.

What is GDPR

A full explanation of GDPR and it legal obligations can be found here:-

<https://www.eugdpr.org>

Who We Are

We are A S Bines Ltd t/as North London Plant Hire supplying Plant/Tool hire Sales and servicing to the trade and the general public. For this document we will refer to ourselves as NLPH.

Your Rights, Your Data

You can request the following regarding your personal data from NLPH from our GDPR officer (details at bottom of policy)

1. Access to personal records/data/information we hold on file about you.
2. You can request to withdraw your data whenever it has been previously given at any time.
3. We will need to confirm your identity before doing any of the above ie Passport/Driving License.

Data Storage

All data we hold is stored on secure servers within the EU. We do not store data outside the EEA / EU

Data Sharing

NLPH will sometimes share personal information with third parties so as to provide a service to you on our behalf we ensure all these suppliers are GDPR compliant.

Retention of Data.

NLPH currently holds hard copy invoicing data for seven years as required by HMRC. After that it is securely disposed of by an accredited shredding company. Computer data is cleared down once the individuals account has been dormant for two years. Should you wish to request for your data to be deleted before this period then please contact our GDPR officer (details at bottom of policy)

Legal Processing of Personal Data

NLPH will use your personal data so as to complete its obligations to customers and to respond directly to marketing enquiries.

Consent

By agreeing to this privacy policy notice you are consenting to NLPH processing and storing your data as outlined in this policy. This consent can be removed at any time by contacting our GDPR officer (details at bottom of page) .

Social Media

Should you contact us by any type of Social Media then you are agreeing to our privacy policy.

Marketing

NLPH does not currently do any form of unsolicited online marketing. We will only contact you with information and pricing on our services at your explicit request.

Regulator

You can contact the GDPR regulator on 0303 123 1113 or www.ico.org.uk/concerns

NLPH GDPR officer

Please contact our GDPR by email accounts@nlph.co.uk using the subject line GDPR. Or by mail to our head office:-

GDPR officer , North London Plant Hire, 4-16 Shacklewell Lane , London E8 2EZ.